

Kate Richardson
katerichardson272@gmail.com
203-631-6588

55 East Rd
Meriden, CT 06450

Education

- Quinnipiac University** Hamden, CT Fall 2019-present
- Candidate for M.S. in Instructional Design, expected Spring 2021
- Carleton College** Northfield, MN Fall 2015-Spring 2019
- B.A. in Linguistics, minor in French; GPA 3.6
 - Studied abroad in Paris in Spring 2017 with full French immersion
- Wells Cathedral School** Wells, Somerset, England 2014-2015
- Post-graduate study abroad year sponsored by the *English Speaking Union Secondary School Exchange*
- The Ethel Walker School** Simsbury, CT 2007-2014

Experience in Education

- Instructional Design Consultant** Meriden, CT Summer 2020
- Outlining, recording, and editing video lectures for a hybrid undergraduate biology course
 - Designing layout and arranging content for course delivery through Blackboard (institutional LMS)
 - Meeting with professor to suggest course enhancements based on online delivery
- English Teaching Assistant** Blois, Académie d'Orléans-Tours, France Fall 2019-Spring 2020
- Taught English as a Foreign Language to primary school French students ages three-twelve
 - Prepared and executed lessons and activities teaching American culture and facilitating speaking exercises
 - Taught or co-taught 45-minute sessions in 13 different classrooms with 25-30 students each
 - Received training in effective educational practices for primary-aged students
- Reads and Counts Tutor** Carleton College, Northfield, MN Fall 2016-Spring 2018
- Tutored fifth-graders and first-graders one-on-one in math and writing twice a week for one-two hours
 - Assisted kindergarteners learning to read in an after school homework help program
- ESL Club** Carleton College, Northfield, MN Fall 2016-Spring 2017
- Worked in small groups with adults learning English as a second language once per week for two terms
- Kids for Conservation** Carleton College, Northfield, MN Fall 2015
- Volunteered to teach twenty fifth graders environmental science once per week at local elementary school

Other Work and Research Experience

- Sustainability Office** Carleton College, Northfield, MN Fall 2017-Spring 2019
- Collaborated with campus organizations for campus-wide food-related initiatives
 - Coordinated work and outreach on the Real Food Calculator
 - Coordinated volunteers, publicize sustainability events, planned for Climate Action Week
- Intern, CUNY Language Acquisition Research Center** Hunter College, CUNY, NY Summer 2018
- Coded audio recordings as part of Dr. Virginia Valian's research in first language acquisition
 - Wrote Python script to detect gender bias in a corpus of letters of recommendations
- Academic Technology Assistant**, Carleton College, Northfield, MN December 2018
- Conducted research on the effect of visual feedback in acquisition of tonal languages
- Arboretum Crew** Carleton College, Northfield, MN Fall 2015-present
- Maintained and preserved Carleton College's Cowling Arboretum by removing invasive species

Skills

- Read, write, and speak French (estimated B2 proficiency level)
- Read Latin (A.P. score of 5, A2 level completed)
- Experience with educational tools: Blackboard Learn LMS, Camtasia, Flipgrid, VoiceThread
- Experience with iOS and Windows Operating Systems
- Experience using the command line; coding in Python and Java; basic HTML and CSS